



(M) : 093556-88202
093556-88204

Global Research Institute of Management & Technology

(Approved by AICTE & HSBTE, Govt. of Haryana and
Affiliated to Kurukshetra University, Kurukshetra)

NACHRAUN, RADAUR, DISTT. YAMUNA NAGAR (HARYANA) INDIA
e-mail : info@grimtradaur.ac.in • Website : www.grimtradaur.ac.in

GRIMT/NLC/2024-27/6428

Ref. No.

10-07-2025

Dated

OFFICE ORDERS

NEWS LETTER COMMITTEE

The Editorial Board is a standing committee of the college which shall publish the college newsletter as a half-yearly publication concerned with providing regular means of information and communication among staff and students of the institute. The purpose of the newsletter is to disseminate in a convenient form. News about the activities of development of the college, Achievements of the staff and students , events organized and attended, competitions participated and won , current technological developments, and above all to provide a platform for the faculty and students to dig out and expose their hidden literary talents and creativity with the sole aim of encouraging diversity in authors, points of view, articles-technical, philosophical in nature, poems, short stories with moral messages and any other materials of academic importance.

The primary responsibilities of the board are to collect, review and edit information for publication and to print and distribute the newsletter on a half-yearly basis.

The composition of the **Newsletter Committee** is provided as under:

S.No.	Name of the Person	Designation	Position in Committee	Contact Number(s)
1.	Dr. Lakshya Aggarwal	Director	Convenor	9355688207
2.	Ms. Harpreet Kaur	Assistant Professor-Applied Science(s)	Coordinator	9812052437
3.	Ms. Poonam Rani	Head of Deptt.-BBA	Co-Coordinator	9728138747
4.	Mr. Vikas Kamboj	Computer Programmer	Designing & Modification	9996058619
5.	Er. Sapna	Computer Programmer	Data Compilation	9812073919
6.	Ms. Kanu Chauhan	Assistant Professor-BBA	Member	9817858124
7.	Ms. Anshul Garg	Assistant Professor-Applied Science	Member	7988597421
8.	Ms. Saloni	Assistant Professor-BCA	Member	9253249095
9.	Ms. Shivani	Assistant Professor-Applied Science(s)	Member	9518800375
10.	Ms. Bhawna	Student-BCA-46242027	Member	7082190552
11.	Mr. Sumit	Student-BBA-46241010	Member	8685839678
12.	Ms. Anjali	Student-B.Tech-4623008	Member	7419350219
13.	Mr. Indian	Student-B.Tech-4622017	Member	9813350437

10.07.2025
Registrar
(Registrar)
Global Research Institute of
Management & Technology
Jathlana Road, Nachroan, Radaur
Distt. Yamuna Nagar-135133

10.07.2025
Director/Principal
(Director)
Global Research Inst. of Mgt & Technology
Nachraun, Radaur-135133
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The coordinator will ensure a meeting of the committee atleast once in a month, record and keep the minutes of meeting related to the activities done on the part of the committee. The office clerk will assist the above cell in all matters and will maintain the proper record. The Committee shall come into force on the day it is notified and shall function round the year following the instructions given by the concerned authorities of the Institute.

The copy of the above is forwarded to the following for information and necessary action, please.

- 1) Hon'ble Chairman
- 2) Hon'ble Vice Chairperson
- 3) Prof. (Dr.) Lakshya Aggarwal-Director
- 4) Registrar
- 5) All Members of Newsletter Committee (NLC)
- 6) All HOD's (to be circulated amongst all faculty and staff of the concerned departments)
- 7) Website of the Institute
- 8) Librarian
- 9) All Notice Boards
- 10) Chief Warden
- 11) Security Officer(s)

10.07.2025
(Registrar) Registrar
Global Research Institute of
Management & Technology
Jathlana Road, Nachroan, Radaur
Distt. Yamuna Nagar-135133

(Director) Director/Principal
Global Research Inst. of Mgt. & Technology
Nachraun (Radaur) - 135133